**Annex 3**

**Collaboration Agreement between IIS La Fe and ………… to formalize individual research stays.**

Valencia

This Research Collaboration Agreement (hereafter the “Agreement”) is entered into by and between INSTITUTO DE INVESTIGACIÓN SANITARIA LA FE “FUNDACIÓN PARA LA INVESTIGACIÓN DEL HOSPITAL U. Y P. LA FE” (hereafter, “IIS LA FE”), having an office in Av. Fernando Abril Martorell, 106, Torre A, 7 floor, 46026 Valencia (España), represented by Dr. Javier S. Burgos Muñoz, as General Director, and       (hereafter      ), with VAT number       and having an office in       , represented by      , ***agree***:

**FIRST: Aim**

To establish a specific programme covering the research stay.

Data of the research stay

* Name and Surname:
* Research Group at the IIS La Fe:
* Supervisor at the IIS La Fe:
* Starting date:
* End date:

**SECOND: Conditions**

* The beneficiary of the stay commits to fulfill the internal operational rules of the destination institution, including confidentiality policy concerning all the information received or obtained during his/her stay, existing occupational health and safety measures as well as to comply with the establish schedule.
* The beneficiary of the stay commits not to carry out any clinical procedures or activities.
* The beneficiary of the stay does not assume the obligation of publishing during the stay period at the Institute. Nevertheless, in case some publications arise from this collaboration, the authors order must be complied.
* The beneficiary of the stay does not commit to obtain any results during his/her stay. Nevertheless, in case some results arise from this collaboration, national legislation concerning the recognition and protection of intellectual property must be considered.
* Destination Institution will assign a member from its research staff as a supervisor of the stay.
* Before starting the stay, the beneficiary must prepare a working programme which must be approved by both parties.
* The beneficiary of the stay will maintain the working and legal affiliation and dependency to his/her home institution. IIS La Fe does not assume any working or legal obligations regarding the beneficiary.
* Considering the highly exceptional and merely formative nature of the stay, the research stays can only have a duration of up to 4 months.
* At the end of the stay, the supervisor of the destination institution will issue a certificate proving the duration of the stay and the work performed by the beneficiary.

**THIRD: Personal Data Protection**

According to the “*Ley Orgánica 3/2018, de 5 de diciembre de Protección de Datos Personales y de garantía de los derechos digitales*”, about Personal Data Protection, the beneficiary entity informs that by signing the current document authorizes IIS La Fe for the personal data treatment indicated in it. The mentioned data will be stored in an archive, with the same aims than those arising from the established relation with the IIS La Fe, and with the limitations derived from the current agreement.

In accordance with the above mentioned, the current document is signed in duplicate by:

|  |  |
| --- | --- |
| IlS LA FE  *D Javier S. Burgos Muñoz* | CENTER OF ORIGIN  *D.* |